



Old Warden Parish Council

Clerk: Jane Orr-Campbell
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Draft Minutes of the Parish Council Meeting held on Wednesday, 2nd September 2026 at 7:00pm at the Village Hall

Present: Councillor M Studdert-Kennedy – Chair
Councillor J Janes
Councillor C Hill
Councillor S Carrie

Cllr J Rumball
Cllr S Speirs
Clerk Jane Orr-Campbell
Jean Munn – Trust Representative

	Public participation 2 items raised by Cllrs from members of the public. a. Barking dogs – PC has no authority to act, Trust representative requested that MOP emails Estates with details. b. Tenancy of Industrial unit at Laundry Farm – A member of the public is concerned about people they do not know looking into their house windows. A request to Trust to establish who tenants are has received no response. Trust Representative will take this matter up.
1.	Apologies – Cllr H Lewis Ward Cllr P Daniels
2.	Declarations of interest and dispensations No further interests declared.
3.	Minutes of last meeting a. Matters arising. - No matters arising b. Adoption - The last minutes were adopted, proposed by Cllr Carrie and seconded by Cllr Rumball
4.	Finances a. Receipts and Payments for July and August 2026 reviewed and approved as accurate. Proposed by Cllr Carrie and seconded by Cllr Rumball b. Clerk updated that 3-year renewal of HMRC and Pensions status has taken place. Next due July 2029. c. Clerk notified Cllrs that from 2028 it will be mandatory for the AGAR to be digital. For 2027 it can be as currently or digital. Clerk has registered for digital submission. d. Clerk drew attention to the guidance sent out on writing reports for information and decision making. It was decided that both type of report should be published on the web site henceforth. Proposed by Cllr Carrie and seconded by Cllr Rumball. e. Clerk notified of a payment due to Cloud Next in October for £119.98
5.	Police Matters a. Cllr Speirs presented his report on the crime statistics for the year to date. His report will be published on the website.
6.	Village Matters a. Local Plan – Letter content discussed and a new draft is to be sent out by Friday this week. b. AHWG report from Cllr Carrie presented. The Planning Officer has concluded that overall, there is 'in principle' support for a Rural Exception Site application subject to the proposal demonstrating full compliance with the identified need established through the Housing Needs Survey. FGCH are now in discussions with the Trust to secure the purchase of land for the project. Cllr Carrie's full report to be published on the web site.

	c. Hedges, Verges and Footpaths. Cllr Hill produced 2 reports, one for information to update Cllr's on the progress that has been made and future actions; and one for OWPC to vote on appointing a contractor to manage areas that are the responsibility of the PC for this year. Both reports will be published on the web site (redacted as necessary) d. Defibrillator All in good order. Has not been required since the last meeting. e. SID's Cllr Rumball will supply a full report at the November meeting when almost a full years' data will be available. f. HGV restrictions – The highways improvement scheme was discussed. It was approved that Cllr Carrie will draw up an application for possible improvements for the Village to be funded by the Parish Council. This application will be for an 'Unsuitable for HGV's' sign to be placed at G & M roundabout, as well as new high visibility (and larger) 40MPH signs for Kings Hill. Ward Cllr Daniels has contacted the Clerk and suggested that a petition may be any effective way to get engagement regarding restrictions on HGV's using the Village (with exemptions for specific vehicles). Clerk will investigate how this can be most effectively done. g. Resident and Visitor guide. The guide is currently being printed and delivery is expected 3rd September. Cllrs will aim to deliver as soon as practical. Clerk to establish a mechanism with R & H to be notified when new residents move in in order that they can have a copy delivered. h. Dial-a-Ride. Many of these leaflets have been delivered the remained will be delivered alongside the Resident and Visitor guide. i. Warm/cold spaces. Cllr Hill reported that the Village Hall committee are going to give the idea consideration once they have repaired/replaced the boiler which is not functioning at present. j. Broom Quarry. The date for fund applications has now passed for this period.
7.	Planning. A proposal put forward by the Clerk to amend Standing orders to allow for delegated authority regarding planning matters was discussed. The intent is to allow Councillors to be canvassed for their views by email, these being collated and submitted to the planning authority by the Clerk. This will only happen if the deadline falls between meetings and will ensure that OWPC can respond officially in a timely manner. Proposed by Cllr Studdert-Kennedy and seconded by Cllr Rumball.
12.	Shuttleworth Trust update Jean Munn attended the meeting on behalf of the Trust. There has been no appointment yet for a new Head of Estates.
13.	CBC Report for Old Warden Parish Council (Ward Councillor Daniels) Cllr Daniels was unable to attend but submitted his report which will be circulated to the resident's email group.
14.	Date of next meeting – Wednesday, 4 th November 2026 at 7pm in the Village Hall <i>The meeting finished at 8:42pm</i>

Signed:Meeting Chairman

Dated: 4th November 2026